



## Summary of the week of meetings held September 28-October, 2, 2020 via Zoom

**Acting Principal-Mrs. Hillary Morgan**

*Vice Principals*

Dr. Donnalyn King

Mr. Rohan Harrison

### *Reopening of school:* General updates

- School officially reopens **online** on **Monday October 5, 2020**
- Students are expected to create a space at home that is *conducive* to learning
- **Registration** will occur as per the normal operational times (8am and 3pm)
- Clubs and Societies will occur **virtually**
- Students are to be properly clad in their **uniforms/any MHS school shirt/plain white shirt** as video may be requested by teachers.
- Timetables will be received before class.
- Class sessions will run for 45 mins. (*Therefore lower school students will have 15 minutes break in every session and 30 mins break at the end for double sessions at upper school.*)
- Students are advised to check their **domain emails daily** (MHS email).
- Main teaching modality is online via **Google Classroom** (Google Suite apps)
- **Physical Education** (PE) classes will be virtual- content and video demonstrations will be used.

**NB:** Students who **do not have access to the internet**, content packet is prepared with the notes and assignments available for pick-up from the school.

### *Orientation sessions*

- 1<sup>st</sup> and 2<sup>nd</sup> form will have orientation sessions after devotions on Monday and then classes thereafter

- 2<sup>nd</sup> and 3<sup>rd</sup> form students will have orientation sessions on Tuesday and classes thereafter

### **Persons to contact for additional academic queries**

Grade supervisors contact: (1<sup>st</sup> to 6<sup>th</sup> form)

- [1stformsup@mhs.edu.jm](mailto:1stformsup@mhs.edu.jm)
- [2ndformsup@mhs.edu.jm](mailto:2ndformsup@mhs.edu.jm)
- [3rdformsup@mhs.edu.jm](mailto:3rdformsup@mhs.edu.jm)
- [4thformsup@mhs.edu.jm](mailto:4thformsup@mhs.edu.jm)
- [5thformsup@mhs.edu.jm](mailto:5thformsup@mhs.edu.jm)
- [lowersixthformsup@mhs.edu.jm](mailto:lowersixthformsup@mhs.edu.jm)
- [uppersixthformsup@mhs.edu.jm](mailto:uppersixthformsup@mhs.edu.jm)

### ***Office of the Dean of Discipline***

- The rules governing Manchester High still applies-merit and demerit systems are still in effect. (suspensions included)

### ***Office of communication/Online School***

- Queries related to log in or resetting of passwords or accessing online classrooms, please send an email to [manchesterhighschool@mhs.edu.jm](mailto:manchesterhighschool@mhs.edu.jm)

### ***Social Spaces:***

Website: [www.manchesterhighschooljm.com](http://www.manchesterhighschooljm.com)

Instagram : @manchesterhigh\_

Facebook: manchesterhigh

### **Book room services:**

Book room will be opened on Monday October 5, 2020 (8-12 noon) and Friday October 9.

### ***Guidance and counselling/psychosocial and emotional support/financial:***

Contact: [mhsgc@mhs.edu.jm](mailto:mhsgc@mhs.edu.jm)

**“Parents and students we value you... you are our most prized stakeholders; the engine that keeps our institution alive” –L. Fearon**